



# MEMBERSHIP APPLICATION APARTMENT ASSOCIATION OF CENTRAL OKLAHOMA

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Mission Statement: The Apartment Association of Central Oklahoma represents its members through education, information and a legislative presence while encouraging superior multi-housing standards.

Member Company Name to be listed: \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

Business State of Establishment: \_\_\_\_\_

Have you ever operated under a different business name? If yes, please list: \_\_\_\_\_

Type of Business: (Corp, LLC, Sole Proprietor, etc.): \_\_\_\_\_ EIN #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Membership Contact : \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Billing address (if different from mailing address): \_\_\_\_\_

Billing Contact: \_\_\_\_\_ Billing E-Mail Address: \_\_\_\_\_

Additional Contact Names and E-Mail addresses you would like listed on your Membership: \_\_\_\_\_

**Referred by:** \_\_\_\_\_ **Company:** \_\_\_\_\_

Please Check One:

My company is a **Supplier Member** - (Supplier of Goods and Services to the Multi-Family Housing Industry)  
ANNUAL DUES (including State & National) \$ 350.00  
----- OR -----

- My company is: (check all that apply)
- Property Management Company**
  - Owner Managed Management Company**
  - Real Estate Investment Trust**
  - Independent Rental Owner**

A current or potential owner / management company / developer of rental property and or rental units in Oklahoma County and contiguous counties) ANNUAL DUES are \$150 base dues plus \$2 per unit up to 1000 and \$1.50 per unit over 1000.

LIST EACH PROPERTY or RENTAL UNIT MANAGED BELOW. Please specify if billing addresses are different from mailing addresses. If necessary, please attach additional page(s) or a current portfolio list:

Property Name	Address	City, State, Zip	Telephone	Fax	E-Mail Address	Contact Name	# of Units

TOTAL UNITS OWNED OR MANAGED BY FIRM

DUES (including State & National) = \$150 Base Dues + \$2/unit up to 1000 + \$1.50/unit over 1000 = \$ \_\_\_\_\_

Owners and Management Company Members must list ALL of the rental units under their control in Oklahoma and contiguous counties. OMHA Lease Forms and Blue Moon products are only available to current AACO and NAA Members. All properties owned or managed within AACO jurisdiction must be reported to the AACO within 30 days of acquisition and you will be billed upon notification of your Membership changes.

**MEMBERSHIP AGREEMENT – PLEASE READ AND SIGN:**

Upon review approval of this application, the primary contact, any on-site property managers and additional persons listed above will receive our monthly magazine, be included in all General Membership e-mails and fax notices. All further correspondence, event notices and publications will be directed to their attention. Please notify our office as soon as possible of any changes of address or personnel changes.

I am applying as an owner or manager or a supplier of goods and services to the multi-family housing industry in Central Oklahoma or a resident of Central Oklahoma who owns such housing in other areas, or a licensed Real Estate Broker who manages or operates multi-family condominium housing for others in Central Oklahoma.

This application is made in accordance with and subject to the bylaws and articles of incorporation of the Apartment Association of Central Oklahoma. I agree to abide by the By-Laws and the Code of Ethics of the Association. I hereby apply for membership and enclose payment for the first year's dues. Make checks payable to the Apartment Association of Central Oklahoma. Dues payments to the Association may be deductible as a business expense, but are not deductible as a charitable contribution.

A portion of the dues, however, is not deductible as a business expense to the extent that the Oklahoma Multi-Family Housing Association engages in lobbying. The nondeductible portion of dues is estimated and will appear on your initial invoice. All Dues payments are non-refundable. Dues are paid annually, at the beginning of each year. If you are joining after the first quarter of the year and paid a full year of dues, your next invoice will be pro-rated for the partial year remaining. Our terms on all invoices are net 30 unless otherwise noted.

Processing of an application takes approximately thirty (30) days provided we receive complete and accurate information. Upon approval by the Apartment Association of Central Oklahoma Board of Directors, new members will be notified and sent a New Member Packet.

- I  authorize or  do not authorize the Apartment Association of Central Oklahoma to:
- send facsimile, postal mail and e-mail information concerning all Association events, business, notices and activities to our company(ies) at all fax numbers provided with this application and other correspondence
  - provide membership information including company name, address, contact name, telephone, address, and e-mail address(es) to the National Apartment Association and the AACO Membership through Membership Directory(ies), website listing(s) and other means.
  - Provide Speakers, Outside Vendors and others companies my contact information only for purposes of promoting a specific event such as the State Trade Show or monthly meetings.

I hereby certify that the above information is correct as of this date, and I agree to certify annually hereafter when requested or upon membership renewal, the number of rental units owned and/or managed (if applicable) on the renewal date of my membership (if applicable). If my portfolio changes during the year, I will contact the AACO at the time of change to update my Membership and, if necessary, pay for increases in membership.

I authorize the AACO to distribute all e-mail address to NAA, and put all e-mail address(s) on the AACO website and/or membership directory.

I agree to uphold the Association's Code of Ethics. In the event of termination of membership in the Association for any reason, I agree to discontinue the use of its insignia and any signs in any form.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

I understand that the information above is true and correct and that the Apartment Association of Central Oklahoma is relying on the accuracy of the above information.

Applicant represents that the information set forth on this application is true and complete. Applicant hereby authorizes verification of any and all information, references, and information listed on this application. Applicant understands that an independent reporting agency may be used in this verification process in acquiring a consumer report from one or more of the credit bureaus.

**Application for Credit**

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The undersigned is applying for Credit with the Apartment Association of Central Oklahoma. (The Company) and agrees to abide by the terms and conditions of the Company's standard conduct.

Please list three trade references, people with whom you do business on a regular basis.

**Trade Reference #1:**

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City : \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_

**Trade Reference #2:**

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City : \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_

**Trade Reference #3:**

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City : \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
Account Number: \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_

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**FOR OFFICE USE ONLY:**

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